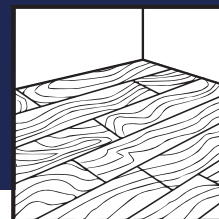


# Maintenance Instructions

## Lacquered Wood Flooring

Part of the Bona Care Program



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This guide is designed to help you care for wood floors that have been treated with a Bona lacquer finish. It's important to note that the suggested cleaning and maintenance frequencies outlined here are meant as a general reference point.

Each floor should be individually assessed, and the maintenance frequency adjusted according to the conditions on site. To help keep your floor looking its absolute best, refer to the helpful tips at the end of this guide.

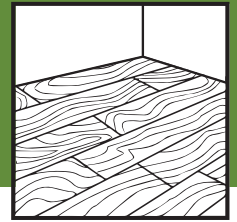
### General maintenance schedule

		Domestic	Office/light commercial	Public areas
Cleaning	<b>Loose dirt</b> Bona Dusting Pad	1-2x /week	3-5x /week	Daily
	<b>Bonded dirt</b> Bona Cleaner 1:100	1x /week	1x /week	2x /week
Deep Cleaning	<b>Deep Cleaning</b> Bona Deep Clean Solution 1:10	1x /year	3-4x/year	4-6x /year
Protecting	<b>Sacrificial wear layer</b> Bona Polish	1-2x /year	2x /year	3-4x /year
Recoating	<b>Recoating, permanent wear layer</b> Bona Traffic HD	Every 3-5 years	Every 2-3 years	Every 1-2 years

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### 1. Loose dirt

- Vacuum or sweep floor on a regular basis using a Bona Dusting Pad.
- Use the Bona Spray Mop to remove spills and stains.



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### 2. Bonded dirt

- a. Manual: Spray or damp mop floor with a solution of Bona Cleaner (100 ml to 10 litres of water). Wipe off with a Bona Cleaning Pad.



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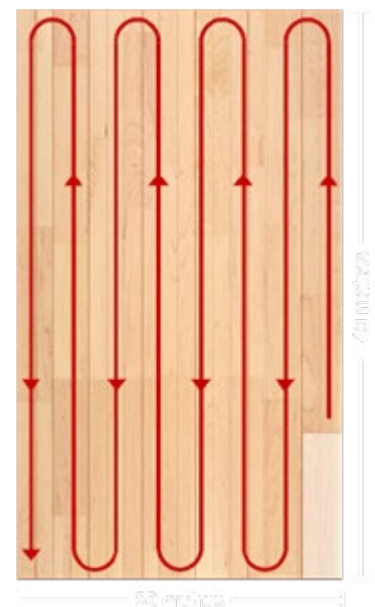
- b. Machine: Dilute Bona Cleaner in the machine tank (100 ml to 10 litres of water). Attach a white or red scouring pad. Clean with a minimum of water and make sure not to leave puddles on the floor. Replace the cleaning water frequently.



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### Advice in case of using an autoscrubber:

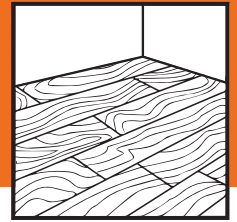
1. Always fill the tank with clean water prior to use.
2. Run the machine along, never across, the parquet boards (see illustration).
3. Water consumption must not exceed 1 lit/100m<sup>2</sup>. Test by adding 10 litres of water to the tank in the machine and check the remaining water after 100 m<sup>2</sup> (e.g. 5 x 20 m). 9 litres should remain in the tank.
4. Water should be removed promptly, make sure not to leave puddles when turning with the machine.
5. Keep the squeegee clean and in good condition. Replace annually or sooner if the machine is leaving puddles or too much water.
6. Do not use aggressive pads on the surface. Aggressive pads may scratch and wear on the surface. The milder the pad, the less the wear.



# Deep Cleaning Instructions

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For best cleaning efficiency, we recommend our Bona PowerScrubber in combination with Bona Deep Clean Solution. For use of Bona Deep Clean Solution with other scrubbing machines, refer to specific scrubber drier manufacturer's set-up and operational procedures.

1. Mount white or red brushes on the Bona PowerScrubber.
2. Add 1 litre of Bona Deep Clean Solution to the empty tank, then fill up the remaining volume with 9 litres of water.
3. Turn the selector to medium pressure.
4. Run the machine in a systematic way, where possible following the direction of the wood, and clean the floor. Do not allow excess solution to pool on the floor, immediately wipe off residual water with a mop!
5. After cleaning, place the machine on a water-resistant surface, don't leave it to puddle on the wood floor.



If more power is needed, such as to remove heavily engrained dirt or stubborn scuff marks, the machine can be set to maximum pressure. Observe that when running at maximum pressure it is crucial that the machine is always kept in motion and never run with dry brushes due to the risk of damage to the floor.

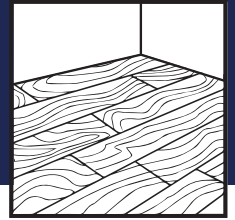
### Tip!

- Dilute Bona Deep Clean Solution 1:4 (20%) in a spray bottle
- Spray heavily scuffed areas and allow to dissolve for 3 minutes prior to scouring with the Bona PowerScrubber.

# Protecting Instructions

## Lacquered Wood Flooring

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Before starting to apply polish, first assess the current state of the floor. If the floor has an earlier polish treatment or a large build-up of polish, then it may be necessary to first remove the old polish layer. See separate instructions for Bona Polish Remover for this. On a new surface or an existing Bona Polish surface, it is normally sufficient to sweep and clean the floor beforehand. Please note that any remaining dirt will become trapped in the coating and difficult to remove afterwards. A good end-result starts with good preparation of the existing surface.

Observe that polish and refreshers affect the slip resistance and gloss level of the surface. Application on Traffic HD Anti Slip or Traffic HD Raw surfaces is not recommended.

1. Shake container thoroughly before use and apply a thin consistent coat using a Bona Applicator Pad. Apply in the direction of the wood grain if possible.
2. Allow min. 1 hour drying time before resuming light foot traffic on the floor. If required, it is possible to apply a second layer of polish/refresher after 2 hours.



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50 sqm/lit

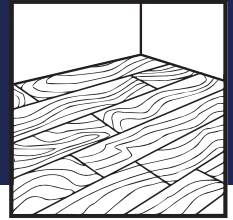


Protecting (C)

# Maintenance Instructions

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### Tips for effective floor care

#### General advice

##### Use Entrance Systems

Foot traffic is the primary source of dirt entering a building, accounting for up to 80%, but entrance flooring systems can help. Properly sized and maintained mats are an effective way to keep debris at bay - 6 linear metres or more should be used in order to provide suitable coverage, with regular cleaning ensuring optimal performance.

##### Cleaning

- Regular cleaning is more beneficial and cost effective than occasional deep cleaning.
- Use recommended cleaning products. High quality cleaning products and equipment ensure efficient maintenance and represent only a small proportion of overall maintenance costs.
- Always follow the manufacturer's instructions for cleaning products.
- Always follow the Health and Safety guidance provided.

##### Use of Floor Care Chemicals

The improper use of cleaning chemicals may cause damage and/or discolouration. Overuse or inadequate rinsing of cleaning chemicals may compromise the performance of the floor. Abrasive powders or cleansers should not be used. Dilute detergents with cold or lukewarm water. Do not use hot water.

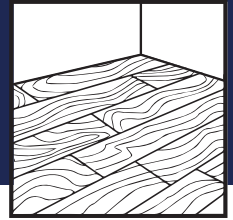
##### Protect newly laid floors

All newly laid floors should be covered and protected from all other trades during the contract with a suitable non-staining and permeable, protective covering. Use protective feet on chairs and tables to reduce scratching. Castor wheels should be of soft material.

# Maintenance Instructions

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### Frequently Asked Questions

#### How often should I clean my floor?

It depends on how often you use it. When preparing a cleaning schedule, think about where the floor is located, is it near an outer door or is it upstairs? Will it get dry or moist dirt? How much traffic will it get? Keep in mind the colour of the floor and how forgiving the pattern is to soiling.

#### How often should I apply a maintenance coating/polish?

If the maintenance plan includes future recoating with additional layers of lacquer, then the frequency of maintenance coatings/polish can be reduced or omitted. High traffic areas where occasional recoating will not be included in the maintenance plan will benefit from the occasional application of a maintenance coating such as Bona Polish or Bona Freshen Up.

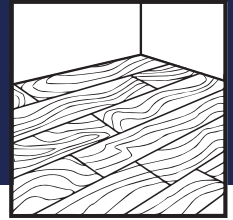
#### How do I remove stains?

Remove stains as soon as they are discovered. Most stains can be safely removed using a dry (paper) towel, water, detergent, white spirit or alcohol (in that order). Do NOT use highly alkaline products (ammonia, soda) or strong solvents such as acetone as they can be harmful to your floor. If any doubt exists, test cleaning materials on a sample piece or in an inconspicuous area before use.

# Maintenance Instructions

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### Cleaning pads, machine speeds and floor care products

**Pad codes:** The colour codes indicating grades of pads may vary depending on the manufacturer/country. A white or red Bona Pad is recommended. Note: Blue or green pads are not required for normal cleaning and maintenance. Brown or black pads should never be used for cleaning.

**Machine speeds:** For rotary machine cleaning, 150 to 300 rpm is suitable. Observe that the Bona PowerScrubber operates at 1100 rpm. Never run the machine dry and always keep the machine in motion while cleaning.

### Recommended Floor care products

Bona recommends the use of diluted solutions of Bona Cleaner for regular cleaning. Bona Deep Clean Solution for deep cleaning and for maintenance use Bona Polish. If alternative products are to be used consult with your regular supplier for more information, guidance, and warranty.